



## Performance Management Training and “Safety” Luncheon

**Instructor:** Darci Ahlin-Stieren, PHR [www.HRSolutionsAK.com](http://www.HRSolutionsAK.com)

Thursday, February 11, 2010  
10am – 2pm ABC Offices

### Performance Management

Performance Management is a method used to measure and improve the effectiveness of your workforce. Do you sometimes look at your personnel budget increases and wonder, “What am I getting for this?” This three hour module will help participants identify the basics in performance management and how that can equate to an increase in productivity, morale and motivation. Discussion will include: establishing goals, identifying standards, theories of motivation, formal performance appraisal tools, monitoring performance, analyzing results, and providing feedback. When put into place, these basic leadership principles will result in increased performance, making it easier to see the return on your human capital!

- The [Performance Management](#) Class will take place from 10am-12pm (break for working lunch) then finishing from 1pm-2pm
- From 12pm-1pm there will be a facilitated working lunch covering [Best Practices for Maintaining Safety in the Workplace](#)

*\*PLEASE CHECK TOPIC ATTENDING*

- Performance Management Training - \$50 (includes working lunch)
- Best Practices for Maintaining Safety in the Workplace (working lunch only) - \$15

**Register by February 9, 2010**  
**Fax to: 565-5645 or email: [loren@abcalaska.org](mailto:loren@abcalaska.org)**

Company \_\_\_\_\_

Names of people attending \_\_\_\_\_

Invoice me (ABC Members only) \_\_\_\_\_

Credit Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

I would like to use my value club training coupons \_\_\_\_\_

### Cancellation & Refund Policy:

Refunds will be granted if the ABC office is notified within 72 hours before the seminar, class or meeting. There will be no refunds or credits after 72 hours. You will be responsible for any reservation not canceled prior to 72 hours.